



Boyton Parish Council

www.boytonparishcouncil.co.uk

Suzanne Cleave, parish clerk

boytonparishclerk@outlook.com

Minutes – Monday, June 9, 2025

1. Councillors present

Cllrs M Stanbury; G Willetts; J Sanders and S Davey. Also in attendance: S Cleave.

1/6

2. Apologies

Cllr Bennett – away; Cllr Paynter.

2/6

3. Questions from the public

None.

3/6

4. Declaration of Pecuniary Interests

None.

4/6

5. Disclosure of Interests

None.

5/6

6. Cornwall Councillor's report

Cllr Paynter reported that the new council is settling in and he is now the deputy leader of the council. 6/6

7. Minutes

Councillors approved the minutes of the council meeting held on May 12, 2025 as a correct and accurate record.

Proposed: S Davey

Seconded: J Sanders

Votes: Unanimous

7/6

8. Matters arising / clerk's report

The clerk's report was noted.

8/6

9. Correspondence

The following correspondence was noted: Cornwall Council Town and Parish Council newsletter; Cornwall Council Affordable Housing newsletter; Clean Cornwall newsletter; Neighbourhood planning newsletter. 9/6

10. Planning

10.1 Applications:

None.

10/6

10.2 Decisions:

The following decision was noted:

PA25/01844 – Prior approval for change of use of an agricultural building to a dwelling. Land north west of Langdon Farm, Boyton.

PRIOR APPROVAL NOT REQUIRED (PA/AF/TEL/DEM) 11/6

10.3 Notices:

None.

12/6

11. Community Benefit Fund promotion

Cllr Stanbury said the fund had been promoted in the past. There were one or two projects in the pipelines, but it would be good to make everyone aware, as the fund is there to be used. The clerk will advertise it on the noticeboards and let the school know. Details will also go on the website and the community Facebook page. 13/6

12. Co-option

Councillors co-opted Cllr Mervyn Law in his absence.

Proposed: M Stanbury Seconded: S Davey Votes: Three in favour, one against 14/6

13. AGAR

13.1 The end of financial year finances were agreed and the bank reconciliation signed. 15/6

13.2 The Internal Audit was noted. 16/6

13.3 The Annual Governance Statement was reviewed and signed.

Proposed: S Davey Seconded: J Sanders Votes: Unanimous 17/6

13.4 The Accounting Statements were reviewed and signed.

Proposed: G Willetts Seconded: J Sanders Votes: Unanimous 18/6

13.5 The Notice of Public Rights was noted. 19/6

13.6 The Conflict of Interest form was signed.

Proposed: J Sanders Seconded: S Davey Votes: Unanimous 20/6

14. Finance

14.1 Bank reconciliation – The bank reconciliation was signed by Cllr Davey.

14.2 Accounts

To note the bank account details (as of June 3, 2025):

Current account	£ 2,435.59
Reserve account	£ 6,690.92
CIL money	£ 8,894.51
Community Fund	£53,238.72

14.3 Payments - To approve the following payments:

Payee	Details (June)	Reference	Amount
Suzanne Cochrane	Wages including HMRC – May	BACS	As per contract
Cornwall Pension Fund	May contribution	BACS	As per contract
Suzanne Cochrane	Clerk expenses – printing and mileage	BACS	£ 21.69
HugoFox	Website monthly payment	Direct Debit	£11.99
Zurich	Council insurance	BACS	£264.00
Linda Coles	Internal audit	BACS	£125.00

14.4 Income – to note income

CIL account interest (May)	£ 25.08
Community Benefit Fund account interest May	£107.86
Reserve account interest (May)	£ 6.04

Councillors approved the payments and accounts.

Proposed: G Willetts Seconded: S Davey Votes: Unanimous 21/6

15. Members' announcements

Cllr Willetts has carried out some work to the notice board at Beacon Park. He has given it a couple coats of varnish. He noted that the legs are slightly rotting, and although it is ok currently, the parish council may need to look at it again next year. Councillors will keep an eye on it. He will look at the Bennacott noticeboard.

Cllr Davey noted nothing had been done about the overgrown hedge at Beacon Park. The clerk will contact Cornwall Housing and the council again, and speak with Cllr Paynter about it.

Cllr Stanbury said pot holes on North Beer Lane are an ongoing issue.

It was noted that the slow sign is located past the speed monitor instead of before it – the clerk will get in touch with Highways.

22/6

16. Public participation (Standing Orders suspended for this item)

None.

23/6

17. Date of next meeting - Monday, July 14, 2025 at 7.30pm.

The meeting closed at 8.20pm.

DRAFT