



Boyton Parish Council

www.boytonparishcouncil.co.uk

Suzanne Cleave, parish clerk

boytonparishclerk@outlook.com

June 4, 2025

I hereby give notice that an Ordinary Meeting of Boyton Parish Council will be held at the Parish Church Hall, Boyton on Monday, June 9, 2025 at 7.30pm.

Members of the public are welcome to attend. All members of the council are hereby summoned to attend, to transact the business as set out hereunder.

S Cleave

Suzanne Cleave, Parish Clerk

Agenda

1. Councillors present

To note councillors present.

2. Apologies

To receive and accept apologies.

3. Questions from the public

On agenda items only (limited to a maximum of five minutes).

4. Declaration of Pecuniary Interests

To receive and note any pecuniary interests councillors may have in agenda items.

5. Disclosure of Interests

To receive and note any (non-pecuniary) interests councillors may have in agenda items.

6. Cornwall Councillor's report

To receive a report from Cllr Adam Paynter.

7. Minutes

To agree that the minutes of the council meeting held on May 12, 2025 are a correct and accurate record.

8. Matters arising / clerk's report

To receive updates on any matters arising or actions required from the meeting held on May 12, 2025, not already covered by items on the agenda – for information only.

9. Correspondence

To note correspondence received including

10. Planning

10.1 Applications:

None.

10.2 Decisions:

PA25/01844 – Prior approval for change of use of an agricultural building to a dwelling. Land north west of Langdon Farm, Boyton.

PRIOR APPROVAL NOT REQUIRED (PA/AF/TEL/DEM)

10.3 Notices:

None.

11. Community Benefit Fund promotion

To discuss promoting the Community Benefit Fund within the parish.

12. Co-option

To discuss co-option for the vacancies on Boyton Parish Council.

13. AGAR

13.1 The end of financial year finances were agreed and the bank reconciliation signed.

13.2 The Internal Audit was noted

13.3 The Annual Governance Statement was reviewed and signed.

13.4 The Accounting Statements were reviewed and signed.

13.5 The Notice of Public Rights was noted.

13.6 The Conflict of Interest form was signed.

14. Finance

14.1 Bank reconciliation – To approve and accept the bank reconciliation.

14.2 Accounts

To note the bank account details (as of June 3, 2025):

Current account	£ 2,435.59
Reserve account	£ 6,690.92
<i>CIL money</i>	£ 8,894.51
Community Fund	£53,238.72

14.3 Payments - To approve the following payments:

Payee	Details (June)	Reference	Amount
Suzanne Cochrane	Wages including HMRC – May	BACS	As per contract
Cornwall Pension Fund	May contribution	BACS	As per contract
Suzanne Cochrane	Clerk expenses – printing and mileage	BACS	£ 21.69
HugoFox	Website monthly payment	Direct Debit	£11.99
Zurich	Council insurance	BACS	£264.00
Linda Coles	Internal audit	BACS	£125.00

14.4 Income – to note income

CIL account interest (May)	£ 25.08
Community Benefit Fund account interest May	£107.86
Reserve account interest (May)	£ 6.04

15. Members' announcements

An opportunity for councillors to exchange information relevant to the parish and / or to identify items for the next agenda – for information only.

16. Public participation (Standing Orders suspended for this item)

An opportunity for members of the public to ask questions or to raise issues relating to the work of the council.

17. Date of next meeting - Monday, July 14, 2025 at 7.30pm.