



# Boyton Parish Council

[www.boytonparishcouncil.co.uk](http://www.boytonparishcouncil.co.uk)

Suzanne Cleave, parish clerk

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May 6, 2025

**I hereby give notice that the Annual Meeting of Boyton Parish Council will be held at the Parish Church Hall, Boyton on Monday, May 12, 2025 at 7.30pm.**

Members of the public are welcome to attend. All members of the council are hereby summoned to attend, to transact the business as set out hereunder.

*S Cleave*

Suzanne Cleave, Parish Clerk

## Agenda

### **1. Election of Chairman**

To elect a chairman for the year 2025/26.

### **2. Election of Vice Chairman**

To elect a vice chairman for the year 2025/26.

### **3. To elect councillors to outside bodies**

The Tamar to Moor Community Area Partnership.

### **4. Councillors present**

To note councillors present.

### **5. Apologies**

To receive and accept apologies.

### **6. Questions from the public**

On agenda items only (limited to a maximum of five minutes).

### **7. Declaration of Pecuniary Interests**

To receive and note any pecuniary interests councillors may have in agenda items.

### **8. Disclosure of Interests**

To receive and note any (non-pecuniary) interests councillors may have in agenda items.

### **9. Cornwall Councillor's report**

To receive a report from Cllr Adam Paynter.

### **10. Minutes**

To agree that the minutes of the council meeting held on April 14, 2025 are a correct and accurate record.

### **11. Matters arising / clerk's report**

To receive updates on any matters arising or actions required from the meeting held on April 14, 2025, not already covered by items on the agenda – for information only.

## 12. Correspondence

To note correspondence received including Cornwall Together newsletter; Tamar to Moor Community Area Partnership notes.

## 13. Planning

### 13.1 Applications:

PA25/02321 – Listed Building Consent for the erection of a wooden ‘shed-type’ structure for use as a craft/hobby room. Tala Park. Tala Hill. Boyton.

### 13.2 Decisions:

None.

### 13.3 Notices:

None.

## 14. Pavement update

To receive an update.

## 15. Planning enforcement

To receive an update.

## 16. Sewage capacity

To receive an update from South West Water.

## 17. Highways updates

To receive update from the clerk.

## 18. Council insurance

To review quotes for council’s insurance (renewal date June 1).

## 19. Co-option

To discuss the procedure for co-option to fill the parish council vacancies.

## 20. Finance

**20.1 Bank reconciliation** – To approve and accept the bank reconciliation.

### 20.2 Accounts

To note the bank account details (as of May 6, 2025):

Current account	£ 3,119.63
Reserve account	£ 6,684.88
<i>CIL money</i>	<i>£ 8,869.43</i>
Community Fund	£53,130.86

**20.3 Payments** - To approve the following payments:

Payee	Details (May)	Reference	Amount
Suzanne Cochrane	Wages including HMRC – April	BACS	As per contract
Cornwall Pension Fund	April contribution	BACS	As per contract
Suzanne Cochrane	Clerk expenses – printing and mileage	BACS	£ 21.69
HugoFox	Website monthly payment	Direct Debit	£11.99
Gerd Willetts	Speed sign battery	BACS	£53.32

**20.4 Income – to note income**

CIL account interest (April)	£25.01
Community Benefit Fund account interest (April)	£116.34
Reserve account interest (April)	£6.70
Cornwall Council – first half of precept	£4,250

**21. Members' announcements**

An opportunity for councillors to exchange information relevant to the parish and / or to identify items for the next agenda – for information only.

**22. Public participation** (Standing Orders suspended for this item)

An opportunity for members of the public to ask questions or to raise issues relating to the work of the council.

**23. Date of next meeting** - Monday, June 9, 2025 at 7.30pm (TBC).