



Boyton Parish Council

www.boytonparishcouncil.co.uk

Suzanne Cleave, parish clerk

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November 19, 2025

I hereby give notice that an Ordinary Meeting of Boyton Parish Council will be held at the Parish Church Hall, Boyton on Tuesday, November 25, 2025 at 7.30pm.

Members of the public are welcome to attend. All members of the council are hereby summoned to attend, to transact the business as set out hereunder.

S Cleave

Suzanne Cleave, Parish Clerk

Agenda

1. Councillors present

To note councillors present.

2. Apologies

To receive and accept apologies.

3. Questions from the public

On agenda items only (limited to a maximum of five minutes).

4. Declaration of Pecuniary Interests

To receive and note any pecuniary interests councillors may have in agenda items.

5. Disclosure of Interests

To receive and note any (non-pecuniary) interests councillors may have in agenda items.

6. Cornwall Councillor's report

To receive a report from Cllr Adam Paynter.

7. Minutes

To agree that the minutes of the Ordinary council meeting held on October 28, 2025 are a correct and accurate record.

8. Matters arising / clerk's report

To receive updates on any matters arising or actions required from the meeting held on October 28, 2025, not already covered by items on the agenda – for information only.

9. Correspondence

To note correspondence received including Cornwall Council Town and Parish Council newsletter; Cornwall Council Affordable Housing newsletter; CAP age friendly survey; Cornwall Community Flood Forum Annual Conference information; Tamar to Moor CAP meeting draft notes; Planning news for local councils.

10. Planning

10.1 Applications:

PA25/08394 – Prior notification of agricultural or forestry development for renewal of concrete yard area where livestock are handled and farm machinery operated. Bradridge Farm, Boyton.

10.2 Decisions:

PA24/08713 – Proposed affordable led housing development of 8no. dwellings with associated infrastructure. Land south of Trevoja Park, Boyton.

APPROVED

PA25/07998 – Under the Electronic Communications Code (Conditions and restrictions) Regulations 2003 (as amended), Regulation 5 Notice of Intention to install fixed line broadband apparatus. Cider Press Road, Boyton.

CLOSED – ADVICE GIVEN

PA25/06943 – Permission in principle for proposed minimum 5 to maximum up to 9 dwellings. Land south of Killarney Villa, Boyton

GRANTED (CAADs, PIPs and Lus only)

10.3 Notices and information:

None.

11. Killarney Villa application

To receive a reply from the planning officer.

12. Community Highways Improvement Programme

To receive information from Cornwall Council and to decide if the council wishes to submit an expression of interest.

13. CIL money

To receive an update on the CIL money.

14. Parish cup

To discuss upgrading or repairing the parish cup.

15. Co-option

To discuss vacancies on the parish council.

16. Budget

To discuss the council's budget for 2026/7.

17. Finance

17.1 Bank reconciliation – To approve and accept the bank reconciliation.

17.2 Accounts

To note the bank account details (as of November 19, 2025):

Current account	£ 2,729.42
Reserve account	£ 6,520.35
<i>CIL money</i>	<i>£ 9,018.50</i>
Community Fund	£53,754.86

17.3 Payments - To approve the following payments:

Payee	Details (November)	Reference	Amount
Suzanne Cochrane	Wages including HMRC – October	BACS	As per contract
Cornwall Pension Fund	October contribution	BACS	As per contract
Suzanne Cochrane	Clerk expenses – printing and mileage	BACS	£ 21.69
HugoFox	Website monthly payment	Direct Debit	£11.99
Gerd Willetts	Materials for noticeboard and bench	BACS	£TBC

17.4 Income – to note income

CIL account interest (October)	£ 24.44
Community Benefit Fund account interest (October)	£ 98.39
Reserve account interest (October)	£ 5.61

17.5. Bank signatories

To resolve to add another councillor as a bank signatory.

18. Members' announcements

An opportunity for councillors to exchange information relevant to the parish and / or to identify items for the next agenda – for information only.

19. Public participation (Standing Orders suspended for this item)

An opportunity for members of the public to ask questions or to raise issues relating to the work of the council.

20. Date of next meeting – December 8 (TBC).