



Boyton Parish Council

www.boytonparishcouncil.co.uk

Suzanne Cleave, parish clerk

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Minutes – Tuesday, October 28, 2025

1. Councillors present

Cllrs M Stanbury (chair); S Davey (vice chair); M Law; J Sanders; G Willetts and G Cook. Also in attendance: S Cleave, clerk and four members of public.

1/10

2. Apologies

Cllr Paynter – holiday.

2/10

3. Questions from the public

One member of the public queried the increase in number of houses in PA25/06943.

3/10

4. Declaration of Pecuniary Interests

None.

4/10

5. Disclosure of Interests

None.

5/10

6. Cornwall Councillor's report

No report.

6/10

7. Minutes

Councillors approved the minutes of the Ordinary council meeting held on September 8, 2025.

Proposed: M Law

Seconded: G Willetts

Votes: Four in favour, two abstentions 7/10

8. Matters arising / clerk's report

The clerk's report was noted. A bench has been ordered. It was resolved for Cllr Willetts to source a piece of wood to repair the broken slat on another bench.

Proposed: M Law

Seconded: S Davey

Votes: Unanimous

8/10

9. Correspondence

The following correspondence was noted: Cornwall Council Town and Parish Council newsletter; Cornwall Together newsletter; CALC executive board vacancy information.

9/10

10. Planning

10.1 Applications:

PA25/06943 – Permission in Principle for proposed minimum 5 to maximum up to 9 dwellings. Land south of Killarney Villa, Boyton.

The clerk informed councillors that she had been in touch with the planning department to ask for an extension to this meeting (later date than usual). The officer had said an extension could be granted but the determination date was October 31, so if there was an issue with the plans, there would not be enough time to issue a five-day protocol. At the meeting, the clerk checked the online register and saw that the application had been granted on October 24. Cllr Stanbury felt this was unacceptable, and questioned what is the point of seeking the parish council's views.

Although there is very little the parish council can do, it was felt this was discourteous. It was resolved to send a strongly worded letter to the planning officer and head of planning, copying in Cllr Paynter.

Proposed: M Law **Seconded: S Davey** **Votes: Unanimous** **10/10**

The parish council had previously supported the previous application (PA25/05274) for permission in principle for five dwellings. However, they raised concern at the effect it would have on the sewage treatment works. They felt that the new application would put more strain on the sewage situation. They also asked if the council could clarify what number of affordable houses would be required if nine dwellings were proposed.

Proposed: M Law **Seconded: S Davey** **Votes: Unanimous** **11/10**

10.2 Decisions:

The following decisions were noted:

PA25/06023 – Prior Approval for the change of use of the barn to one dwellinghouse, including the removal of the adjacent redundant substandard barns. Sutton Farm, Boyton. **PRIOR APPROVAL NOT REQUIRED**

PA25/04886 – Demolition of existing conservatories and construction of single-storey ancillary extension to form boot room and sun room with associated alterations. Beardon Cottage, Boyton. **APPROVED**

PA25/04879 – Demolition of existing dwelling and erection of replacement dwelling. Beardon Mead, Boyton. **APPROVED**

PA25/05274 – Permission in Principle for construction of 5 dwellings (minimum 5 maximum 5). Land south of Killarney Villa, Boyton. **WITHDRAWN**

PA25/07926 – The Electronic Communications Code (Conditions and restrictions) Regulations 2003 (as amended) – Regulation 5 Notice of intention to install fixed line broadband apparatus. Mardin, Boyton **CLOSED – ADVICE GIVEN**

PA25/07927 – The Electronic Communications Code (Conditions and restrictions) Regulations 2003 (as amended) – Regulation 5 Notice of intention to install fixed line broadband apparatus. Dorset Park, Boyton
CLOSED – ADVICE GIVEN 12/10

10.3 Notices and information:

None. **13/10**

11. Boyton Primary School

Councillors received a written report from the head of school at Boyton Primary, Katherine Davies. She reported that following their Good Ofsted rating in June 2025 and merge with the AnDaras Trust, the school is currently the most stable and effective it has been in terms of staffing and the high-quality provision of teaching and learning. However, despite these positive developments, the pupil numbers are at their lowest. The school is actively working to raise the school's profile and attract new families. They welcomed any suggestions from the parish council and wider community to help the school grown and thrive. It was suggested that a banner could be placed on the bus shelter and Boyton Bridge. The clerk will ask the head of school to liaise with Cllr Willetts. In addition, if the school has an event that the parish council can help with or promote, please let us know. The clerk will also share details of the Community Benefit fund, which may help with financial support.

Proposed: S Davey **Seconded: M Law** **Votes: Unanimous** **14/10**

12. Co-option policy

Councillors voted to adopt a Co-option Policy.

Proposed: M Law **Seconded: G Cook** **Votes: Unanimous** **15/10**

13. Roles and Responsibilities Policy

Councillors voted to adopt the Roles and Responsibilities Policy.

Proposed: G Willetts **Seconded: G Cook** **Votes: Unanimous** **16/10**

14. 20mph proposals

Councillors received an update on the proposals. They would like to see a 20mph limit the entire length of Underlane, as people walk along there and the road is narrow. They would also like to see the 20mph zone extended from Trevoya Park past the school.

Proposed: G Willetts **Seconded: M Law** **Votes: Unanimous** **17/10**

15. AGAR

Councillors noted the final AGAR report from BDO LLP. **18/10**

16. Salt bin

Cllr Davey has spoken with Marcel and Rachel who said the parish council can store the salt there, and Cllr Davey can fill the bins. This will be a good location in the centre of the village. He will speak to Jon Bennett and pick the remaining salt up. It was believed that there were no issues with the current bins. Cllr Stanbury will speak with Gilbert to re-site the bin back on the verge. **19/10**

17. Bennacott noticeboard

Cllr Willetts has carried out some repairs to the noticeboard at Bennacott. He will provide the invoices at for the November schedule of payments. **20/10**

18. Overhanging trees

John Fry has provided several maps with locations of overhanging trees. It was proposed to inform Cornwall Highways about this and raise it with the Community Area Partnership, as it is not just a Boyton parish issue but a county wide one. The overhanging branches are causing damage to vehicles and there is also a safety issue as they draw drivers into the road.

Proposed: S Davey **Seconded: G Cook** **Votes: Unanimous** **21/10**

19. Budget 'wants'

Items suggested included hedge trimming and gov.uk website and emails. Cllr Davey and Cllr Law said they would take over as contacts for quotes for pavement plans. **22/10**

20. Finance

20.1 Bank reconciliation – Cllr Davey signed the bank reconciliation.

20.2 Accounts

To note the bank account details (as of October 22, 2025):

Current account	£ 4,403.99
Reserve account	£ 6,514.74
<i>CIL money</i>	<i>£ 8,994.06</i>
Community Fund	£53,656.47

20.3 Payments - To approve the following payments:

Payee	Details (October)	Reference	Amount
Suzanne Cochrane	Wages including HMRC – September (inc pay scale rise from April)	BACS	As per contract
Cornwall Pension Fund	September contribution	BACS	As per contract
Suzanne Cochrane	Clerk expenses – printing and mileage	BACS	£ 21.69
HugoFox	Website monthly payment	Direct Debit	£11.99
CALC	Code of Conduct – Cllr Davey	BACS	£30.00
CALC	Chairman training – Cllr Stanbury	BACS	£42.00

BDO LLP	AGAR – Limited Assurance Review	BACS	£378.00
Cornwall Council	Election recharges	BACS	£322.48
Boyton Countrysiders	CB grant (see below)	BACS	£500.00

There has been a delay with Natwest and the council's application to withdraw £500 from the Community Benefit Fund for the Boyton Countrysiders. The parish council will need to start the application process again. It was resolved that the group be paid from parish council funds and when the CB money is received, it remains in the council account.

Proposed: M Law **Seconded: J Sanders** **Votes: Unanimous** **23/10**

It was also resolved, as previously discussed, that the cost of the BDO audit would be taken from the Community Benefit Fund.

Proposed: M Law **Seconded: G Cook** **Votes: Unanimous** **24/10**

20.4 Income – to note income

CIL account interest (September)	£ 25.16
Community Benefit Fund account interest (September)	£104.70
Reserve account interest (September)	£ 5.99
Cornwall Council – second half of precept	£4,250

Councillors approved the payments and accounts.

Proposed: G Cook **Seconded: S Davey** **Votes: Unanimous** **25/10**

21. Members' announcements

CLlr Law – said the Parish Cup needs repair.

CLlr Stanbury had received photos of flooding at Underlane. He will forward to the clerk to pass on to Highways.

CLlr Sanders said they had a very nice evening at the Shanty event on Saturday, with over 200 in attendance. Half of the proceeds will go to the Chapel and half to the RNLI in Bude.

22. Public participation (Standing Orders suspended for this item)

None.

23. Date of next meeting – Tuesday, November 25.

The meeting closed at 8.55pm.