



# Boyton Parish Council

[www.boytonparishcouncil.co.uk](http://www.boytonparishcouncil.co.uk)

Suzanne Cleave, parish clerk

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March 4, 2025

**I hereby give notice that an Ordinary Meeting of Boyton Parish Council will be held at the Parish Church Hall, Boyton on Monday, March 10, 2025 at 7.30pm (following the parish meeting).**

Members of the public are welcome to attend. All members of the council are hereby summoned to attend, to transact the business as set out hereunder.

*S Cleave*

Suzanne Cleave, Parish Clerk

## Agenda

### 1. Councillors present

To note councillors present.

### 2. Apologies

To receive and accept apologies.

### 3. Questions from the public

On agenda items only (limited to a maximum of five minutes).

### 4. Declaration of Pecuniary Interests

To receive and note any pecuniary interests councillors may have in agenda items.

### 5. Disclosure of Interests

To receive and note any (non-pecuniary) interests councillors may have in agenda items.

### 6. Cornwall Councillor's report

To receive a report from Cllr Adam Paynter.

### 7. Minutes

To agree that the minutes of the council meeting held on February 10, 2025 are a correct and accurate record.

### 8. Matters arising / clerk's report

To receive updates on any matters arising or actions required from the meeting held on February 10, 2025, not already covered by items on the agenda – for information only.

### 9. Correspondence

To note correspondence received including Information on the forthcoming Plusha works; elections information and briefing link; Tamar to Moor Community Area Partnership agenda and notes; CC Town and Parish Council newsletter.

### 10. Planning

#### 10.1 Applications:

PA25/01231 – Certificate of lawfulness to confirm continued use, as an independent residential dwellinghouse use, of the chalet known as Beardon Mead without complying with condition 1 (holiday use only) on decision 2004/00573 is lawful. Beardon Mead, Boyton.

## 10.2 Decisions:

PA24/04229 – Expansion of existing holiday park involving the change of use of land for the siting of an additional 41 holiday caravans, including extension of access road, parking, drainage and landscaping. Chelsfield Farm, Boyton.

APPROVED

## 10.3 Notices:

PA25/01346 – Prior notification of agricultural or forestry development for tractor and implement storage along with hay and feed on occasions. Dunns Farm, Boyton.

## 11. Sewage capacity

To receive an update.

## 12. VE Day commemoration plans

To discuss plans for the parish.

## 13. Trading application

To receive request for a catering vehicle to trade from the layby on the B3254

## 14. Housing and Economic Land Availability Assessment (HELAA)

To receive information on the assessment and decide if the parish council would like to comment.

## 15. Elections 2025

To receive information on the forthcoming election.

## 16. Beardon Mill

To receive an update.

## 17. Finance

**17.1 Bank reconciliation** – To approve and accept the bank reconciliation.

### 17.2 Accounts

To note the bank account details (as of March 4, 2025):

Current account	£ 871.35
Reserve account	£ 6,671.10
<i>CIL money</i>	£ 8,818.66
Community Fund	£52,892.33

**17.3 Payments** - To approve the following payments:

Payee	Details (March)	Reference	Amount
Suzanne Cochrane	Wages including HMRC – February	BACS	As per contract
Cornwall Pension Fund	February contribution	BACS	As per contract
Suzanne Cochrane	Clerk expenses – printing and mileage	BACS	£ 20.20
HugoFox	Website monthly payment	Direct Debit	£11.99
S Cochrane	Working from home 2024/25 allowance	BACS	£104.00

### 17.4 Income – to note income

CIL account interest (February)	£ 23.21
Community Benefit Fund account interest (February)	£110.13
Reserve account interest (February)	£ 6.39

## 18. Members' announcements

An opportunity for councillors to exchange information relevant to the parish and / or to identify items for the next agenda – for information only.

**19. Public participation** (Standing Orders suspended for this item)

An opportunity for members of the public to ask questions or to raise issues relating to the work of the council.

**20. Date of next meeting** - Monday, April 14, 2025 at 7.30pm (TBC).