



Boyton Parish Council

www.boytonparishcouncil.co.uk

Suzanne Cleave, parish clerk
boytonparishclerk@outlook.com

Minutes – Annual Meeting

Monday, May 11, 2026

1. Election of Chairman

Cllr Stanbury was elected as chair for 2026-27.

Proposed: J Sanders

Seconded: G Cook

Votes: Unanimous

26/5/1

2. Election of Vice Chairman

Cllr Davey was elected as vice chair for 2026-27.

Proposed: G Cook

Seconded: M Law

Votes: Unanimous

26/5/2

3. To elect councillors to committees, working groups and outside bodies

The CAP representative was chosen as Cllr Cook and Cllr Stanbury.

26/5/3

4. Councillors present

Cllrs M Stanbury (chair); S Davey (vice chair); G Cook; J Sanders; M Law; K Bailey and G Willetts. Also in attendance: S Cleave, clerk and three members of the public.

26/5/4

5. Apologies

Cllr Paynter – another meeting.

26/5/5

6. Questions from the public

None.

26/5/6

7. Declaration of Pecuniary Interests

None.

26/5/7

8. Disclosure of Interests

None.

26/5/8

9. Cornwall Councillor's report

No report.

26/5/9

10. Minutes

Councillors approved the minutes of the council meeting held on March 23, 2026.

Proposed: G Cook

Seconded: J Sanders

Votes: Unanimous

26/5/10

11. Matters arising / clerk's report

The clerk's report was noted. She will forward a couple of emails about forthcoming meetings.

26/5/11

12. Correspondence

The following correspondence was noted: Community Area Partnership extraordinary meeting agenda; Cornwall Together newsletter; Neighbourhood Planning newsletter; Cornwall Council Town and Parish Council newsletter; Planning News for Local Councils and Agents.

26/5/12

13. Planning

13.1 Applications:

None.

26/5/13

13.2 Decisions:

The following decision was noted:

PA26/00799 – Change of use of land to garden and siting of caravan for ancillary annexe accommodation. Park Villaton, Boyton.

APPROVED 26/5/14

13.3 Notices:

The following was noted:

PA26/02106 – Prior Approval for conversion of a barn into two dwellings that forms part of an established agricultural unit. Barn at Dorset Farm, Tamar Mills, Boyton.

26/5/15

14. Standing Orders

Councillors resolved to include a four-hour limit for meetings.

Proposed: M Law

Seconded: G Cook

Votes: Unanimous

26/5/16

Councillors resolved to adopt the 2025 Model Standing Orders.

Proposed: G Cook

Seconded: M Law

Votes: Unanimous

26/5/17

15. Financial Regulations

Councillors reviewed the council's Financial Regulations, with no changes made.

Proposed: G Cook

Seconded: K Bailey

Votes: Unanimous

26/5/18

16. Speeding outside the school

Councillors asked if the clerk can go back to Oliver Jones to ask to see some examples of options that could be put in place outside the school. It was noted that the council asked for 20mph through the village, but requests seem to have been disregarded. Cllr Willetts said the speed sign recorded a speed of 90mph past the Dorset Farm end between 6pm and 7pm one evening. It was felt that more signs would be a waste of time. It was noted that an accident has happened outside the school, and this is as dangerous as it gets. The clerk will reopen the debate with Cornwall Council, copying Cllr Paynter, the Leader of Cornwall Council and the primary school.

Proposed: S Davey

Seconded: K Bailey

Votes: Unanimous

26/5/19

17. Defibrillator

This will be placed on the June agenda.

26/5/20

18. Emergency Plan

Councillors resolved to not go ahead with an Emergency Plan. This will be reviewed next May.

Proposed: G Cook

Seconded: K Bailey

Votes: Unanimous

26/5/21

19. Council insurance

Councillors resolved to continue with Zurich.

Proposed: M Law

Seconded: G Cook

Votes: Unanimous

26/5/22

20. Co-option

The council vacancies will be placed on the June agenda.

26/5/23

21. Public Realm Improvement and Re-introduction of Weed Treatment

Councillors received the latest correspondence from Cornwall Council.

26/5/24

22. Internal auditor

Councillors resolved to appoint Linda Cole as the internal auditor for the AGAR 2025/6.

Proposed: M Law

Seconded: S Davey

Votes: Unanimous

26/5/25

23. Gov.uk website and emails

The clerk gave councillors an update on the new website, which is up and running and the new emails. **26/5/26**

24. Enhanced LMP funds

Councillors received correspondence on the Enhanced LMP funds available. Cllr Stanbury and Cllr Law will have a look at the footpath behind the Chapel and report back at the June meeting. **26/5/27**

25. Finance

25.1 Bank reconciliation – Cllr Law signed the bank reconciliation.

25.2 Accounts

Bank account details (as of May 5, 2026):

Current account	£ 4,562.72
Reserve account	£ 4,597.64
CIL money	£ 9,144.41
Community Fund	£53,914.01

25.3 Payments

Payee	Details (April)	Reference	Amount
Suzanne Cochrane	Wages including HMRC – March	BACS	As per contract
Cornwall Pension Fund	March contribution	BACS	As per contract
Suzanne Cochrane	Clerk expenses – printing and mileage (April)	BACS	£10.89
HugoFox	Website monthly payment	Direct Debit	£11.99

Payee	Details (May)	Reference	Amount
Suzanne Cochrane	Wages including HMRC – April	BACS	As per contract
Cornwall Pension Fund	April contribution	BACS	As per contract
Suzanne Cochrane	Clerk expenses – printing and mileage (May)	BACS	£16.29
HugoFox	Website monthly payment	Direct Debit	£11.99 (refunded, below)
S Cochrane	New financial year stationery	BACS	£16.55
Westernweb	Deposit for new website	BACS	£180.00
Cornwall ALC	CALC / NALC subscription	BACS	£329.31
S Cochrane	Office shredder (part share)	BACS	£10.00
Boyton Church Hall	Hall hire (April 2025 to March 2026)	BACS	£143.00
Cornwall ALC	Code of Conduct training (Cllr Law and Cllr Cook)	BACS	£60.00

25.4 Income

CIL account interest (March) **£ 21.71**

Community Benefit Fund account interest (March)	£ 94.01
Reserve account interest (March)	£ 4.19
Cornwall Council – first half of precept	£ 5,000
CIL account interest (April)	£ 19.90
Community Benefit Fund account interest (April)	£ 87.60
Reserve account interest (April)	£ 3.21
HugoFox – March refund	£ 11.99
HugoFox – April refund	£ 11.99

Councillors approved the payments and accounts.

Proposed: G Cook

Seconded: S Davey

Votes: Unanimous

26/5/27

26. Members' announcements

Cllr Stanbury enquired about the date of the 2026 Parish Shoot. The clerk will enquire.

Cllr Law asked the clerk to send the PCC the evidence of the grant cheque being cashed.

26/5/28

27. Public participation (Standing Orders suspended for this item)

None.

26/5/29

28. Date of next meeting - Monday, June 8, 2026 at 7.30pm.

This date will be the Annual Parish Meeting, starting at 7.30pm, followed by the Ordinary Meeting.

The meeting closed at 8.55pm.